

# TERMS OF TRADE

Last Updated: 21<sup>st</sup> of December 2017



# Introduction

Third Time Lucky Corp Pty Ltd ABN 94 612 461 800 trading as Move Digital. A company duly incorporated and registered in the State of Queensland.

These terms, along with our Acceptable Use Policy (which can be viewed at http://www.movedigital.com.au/terms), apply to all Services that we (Third Time Lucky Corp Pty Ltd) provide to you anytime, whether now or in the future.

These Terms always apply except when we have expressly notified you otherwise in writing.



#### 1. Definitions

"Acceptable Use Policy" means our current policy on what is and is not acceptable use of the Services as amended by us from time to time. Our Acceptable use Policy can be found at <a href="http://www.movedigital.com.au/terms">http://www.movedigital.com.au/terms</a>

"Additional Services" means any additional services (not being Hosting or Website Design, Consulting and Marketing Services) including post-launch website review service, consulting service, website & online marketing consulting, search engine submission service, search engine optimisation service, pay-per-click advertising management service, virtual phone-based training service and any additional, amended or replacement Additional Services notified to you by us from time to time that we agree to provide to you.

"Charges" means all charges payable by you to us for the Services you have selected in the Terms of Reference. The Charges include amounts payable under any Change Specification or for Additional Services)

"Customer Services" means the Move Digital support team, which is contactable by email on <a href="mailto:support@movedigital.com.au">support@movedigital.com.au</a> or by phone on 1300 858 756.

"Default Rate" is the rate of 2% per month. It applies from the date payment by you is due to the date we receive your payment in full.

"Carriers" means is any entity with whom we have entered into an agreement or arrangement (directly or indirectly) providing for the passing of customer generated or customer destined internet traffic between us and that entity.

"Change Specification" has the meaning given in clause 3.i.

"Completion Date" means the date on which we advise you that the Website is ready for the loading of your information and data.

"Content Material" means all written copy, illustrations, diagrams, photographs or other materials provided to you as part of the Content Services.

"Content Services" means any copywriting, illustration, photography, or other services to provide Content Material for the Website as selected by you in a Terms of Reference and provided by, or on behalf of us, as part of the Website Design, Consulting and Marketing Services.

"Early Termination Fee" means the sum of the following equation:

(Cost of Services/Minimum Term) X number of months elapsed in Minimum Term

where the 'Cost of Services' is the sum of the list prices for each Service terminated before the end of the Minimum Term times a multiplier of 1.4

"GST" means Goods and Services Tax in terms of the Act entitled "A New Tax System (Goods & Services Tax) Act 1999", at the rate prevailing from time to time.



"Hosting Services" means the ongoing hosting and the support Services selected by you in a Terms of Reference and to be provided by us to:

place the Website on the computer server(s) operated by Move Digital in order that you and others may use the Website;

provide password restricted access for you to use and administer the Website; allow storage of information received by you or from the general public on such server(s); and support and enhance your use and operation of the Website, as more particularly described in the relevant Product Brochure.

"Intellectual Property" means all intellectual property as defined in article 2 of the Convention Establishing the World Intellectual Property Organisation of 1967 and, without limitation, includes any discovery, invention, novel or original designs (whether or not registrable as designs or patents), any trade marks or trade names or goodwill rights associated with such marks, applications for any of the foregoing, the copyright in any software, drawings, plans, specifications, designs, know-how and trade secrets owned or used, secret process or improvement in procedure.

"Minimum Term" means, where you are paying the Charges On Account, a fixed term of either 24 months or 36 months as selected by you on the Order Form, in each case which commences on the Completion Date.

"Monthly Service Fee" means the fee paid by you to us for the Hosting Services.

"On Account" is where you pay the Charges for the Services by paying a deposit followed by equal instalments paid monthly in advance for not less than the Minimum Term as specified in the Order Form.

"Order Form" means the Move Digital contract signed by or on behalf of you, which specifies the Services you require from us.

"Product Brochure" means the brochure(s) specifying the Services, a copy of which was provided to you with the Terms of Reference.

"Services" means the Website Design, Consulting and Marketing Services, the Hosting Services and the Additional Services.

"Terms of Reference" means:

- a) the signed Order Form; and
- b) the Product Brochure (if any) for each Service you have ordered; and
- c) each agreed Change Specification (if any); and
- d) the specifications for any Website which forms part of the Services,

"we" or "us" or "Move" or "Move Digital" or "Momentum Hosting" means Third Time Lucky Corp Pty Ltd trading as Move Digital and "our" has a corresponding meaning.

"Website" means the website we create for you as part of the Website Design, Consulting and Marketing Services.



"Website Design, Consulting and Marketing Services" means the website design, consulting and marketing services and more fully described in the relevant Product Brochures and includes consulting, design, computer programming, Content Services, training and marketing services for the purpose of creating, improving and promoting the Website.

"you" means the customer under this Agreement and "your" has a corresponding meaning.



#### 2. Services

We may provide you with the Services as follows:

- i) Website Design, Consulting and Marketing Services
  - a) We agree with you a Terms of Reference for the proposed Website Design, Consulting and Marketing Services.
  - b) You agree to make information and resources available in a timely manner so as to enable us to fulfil our obligations to you under the Terms of Reference in a timely manner.
  - c) We will use our reasonable endeavours to deliver the Website Design, Consulting and Marketing Services to you in accordance with the Terms of Reference.
  - d) The Terms of Reference is based upon information that you provide to us. Therefore, you must make sure that you fully brief us on all matters and ensure that the features you require are within the Terms of Reference. If you do not, the cost of the Terms of Reference may change (see clause 3.i).
  - e) When the Terms of Reference is agreed and signed by you it is a complete statement of your requirements.

# ii) Hosting Services

- a) We will provide the Hosting Services you have selected in the Terms of Reference to you from the Completion Date. It is important to understand that we are providing you the Hosting Services from the Completion Date not the 'go-live' or 'website launch' date and so unless some other arrangement has been made you will be billed in accordance with the Terms of Reference from this point forward.
- b) We will aim to provide you with consistent and reliable Hosting Services. We use professional hosting facilities but we are dependent on services provided by our Carriers and cannot guarantee there will be no interruptions to our Hosting Services. When access to your Website is disrupted, we will use our reasonable endeavours to reinstate the Hosting Services as soon as possible.
- c) We will deliver the Hosting Services to you in whatever way we deem to be most appropriate. We can choose or change Carriers and any other suppliers at our sole discretion.



- d) Subject to any limitations in the Terms of Reference, you may choose to change the Hosting Services provided by us by requesting the change in writing and we will action your request as soon as we are reasonably able to. Any change to the Charges for the Hosting Services will take effect on the day we notify you that the changed Hosting Services are available for your use. If you change your Hosting Services it is up to you to check what, if any, special terms and conditions may apply to the new Hosting Services or if there is any fee for changing the Hosting Services. You may contact Customer Services or visit our website (http://www.movedigital.com.au/terms) to obtain information about the different Hosting Services available to you.
- e) The Hosting Services you have selected may include:
  - i) a credit card transaction entitlement. If so, the included credit card transaction entitlement and any other entitlement in any particular Hosting Service:
    - a) may not be carried over from month to month:
    - b) cannot be redeemed for cash, used to pay for other Charges, transferred or assigned;
    - c) expires on termination and any unused included transactions will be forfeited; and
    - d) is subject to any other terms and conditions for that particular Service including the terms and conditions (if any) imposed by a third party provider.
  - ii) Phone and email support for the set-up, configuration and loading of your Website and other Services you might have with us. Such phone and email support is also provided to help assist and advise you in ways that you may be able to improve the results that you are achieving with our Services. If included in the Hosting Services you have selected, you will not be charged for phone or email support. There is however, a reasonable use limit of 20 minutes of phone and email support per month per customer set on all our Hosting Services. If you exceed these limits then additional Charges for phone and email support may apply. If this is case, we will advise you before providing the phone and email support which will incur additional Charges. Our phone and email support does not



cover problems in your computer, communication equipment, your software (except for software (if any) provided by us), your phone line, your internet connection or any other part of the internet not controlled by us.

f) We reserve the right to remove or change any Hosting Services we may have offered from time to time and either replace them with new Services or move you on to the most similar or suitable Hosting Service then on offer to our customers. If we do remove or change a Hosting Service that affects you, we will give you as much notice as is practically possible but, in any case, not less than 24 hours notice.

#### iii) Additional Services

The provision of any Additional Services shall be as agreed by us in the Change Specification (if any) or Terms of Reference for those Additional Services. Any such Additional Services will also be subject to these Terms as amended by us from time to time.



# 3. Project Changes

i) Sometimes projects require changes which weren't expected at the outset or you may request changes to the Services. This can involve less or more cost to you. If this happens, we will both try and agree upon a written variation (including, if necessary, a price variation) to the Services ("Change Specification"). Any Change Specification will become part of the Terms of Reference for that project. If we cannot agree on a variation (including the price of the variation), the Services will continue in accordance with the Terms of Reference.



#### 4. Warranties

We warrant that we will provide all our Services with the care and skill that can be expected from a competent e-business advisor, developer and hosting service provider.

- i) If we supply you with a Website, we also warrant that for 12 months from the Completion Date ("Warranty Period") the Website will conform to the Terms of Reference. If this warranty is breached within the Warranty Period we will bring the Website into conformity with the Terms of Reference at our cost. Note that this warranty does not extend to any deviations caused by your negligence, misuse, or alterations or modification made by you that we have not permitted in writing.
- ii) Except as mentioned above, all conditions and warranties, express or implied, are excluded to the maximum allowed by law. In particular, we do not warrant that the Website (if any) will:
  - a) be completely free of defect or error; or
  - b) be completely secure; or
  - c) work on all internet browsers, operating systems and screen resolutions.
- iv) Also, if we recommend that you use someone else's products or services in conjunction with the Services, you agree that we will have no liability (however arising) in respect of such products or services or the provision of such products and services to you. For the avoidance of doubt, this includes the use of any automatic credit card transaction process facility or payment gateway.
- v) You agree that, to the extent permitted by law, that if the Services are purchased by you are acquired for the purpose of your business, the provisions of the Trade Practices Act, 1974 and any similar state legislation do not apply.



## 5. Your Responsibilities

- i) When we have, or are going to, supply you with Services, it is your responsibility to:
  - a) promptly provide, all the information, assistance and approvals that we may reasonably require;
  - b) maintain backup data necessary to replace any of your data that is lost or damaged from any cause;
  - c) obtain, and if required pay for, any consents and licenses from third parties for content you require us to load on to your website which content comprises or incorporates third party materials in your website;
  - d) immediately upon signing the Terms of Reference you will disclose all relevant consents and/or licences used by you or required for or pursuant to the Services;
  - e) you hereby warrant that you hold and will continue to hold all relevant consents and licenses for use of any third party material, provided to us and further warrant you have paid and will continue to pay all fees due and payable for same and will maintain and keep current all such consents and licences and do all things and make all payments to comply with the requirement of the third party consents.
  - f) you hereby indemnify and agree to keep us indemnified against any claims that may be made against us or our officers, employees, contractors and agents relating to any liability, loss, damage, cost or reasonable expense (including, but not limited to reasonable legal costs and defence or settlement costs) directly or indirectly arising out of, or in connection with:
    - a) any breach of sub-clause 5.i(c), (d) and (e) or
    - b) any third party claim relating to infringement of intellectual property rights.

This indemnity is in addition to any other right or remedy we may have (whether arising out of statute or otherwise).

g) follow any instructions provided by us in respect of the Website and/or the Services and ensure that your employees, agents and contractors who uses the Website and the Services also meet your responsibilities under this Agreement when using the Website and/or the Services:



- h) use the Services at all times strictly in accordance with our Acceptable Use Policy as amended by us from time to time. Our current Acceptable Use Policy can be viewed at http://www.movedigital.com.au/terms; and
- i) keep strictly confidential any password and logon we give you for access to the administration functions of the Website.
- ii) You confirm that all data, images, software and other information you supply to us or place on your Website ("Your Materials") are:
  - Complete and accurate and not likely to mislead or deceive or cause damage to the reputation of any person or company;
  - b) do not infringe the rights of any person (including intellectual property rights); and
  - c) are not offensive, harmful, upsetting, unlawful, or otherwise objectionable. For the avoidance of doubt, this includes complying with the Classification (Publications, Films and Computer Games) Act 1995.
- iii) You agree that you will not, either on your own account or as a consultant, partner, agent, contractor, corporate trustee, shareholder or member of any other person or entity, induce, or attempt to induce, any employee, contractor or licensee of ours to terminate his or her employment or relationship with us.



## 6. Intellectual Property

- i) We need to be able to use our website layouts and templates for more than one client. Therefore, except for any Intellectual Property in Your Materials and any Content Materials, Move Digital and its suppliers own all Intellectual Property in the Website (including but not limited to, the user interface, measurement and tracking tools) and any ideas, know how, software, and documentation developed in connection with the Services (including any Additional Services) ("Move Digital IP").
- ii) We also understand that you are paying for the Website, and need to be able to use it. So, provided you meet your payment obligations for the Website Design, Consulting and Marketing Services you are granted a personal, non exclusive, non transferable license to use Move Digital IP for the term of and in the manner anticipated in the Terms of Reference. We warrant that we have the right to grant you a licence to use the Services in the manner anticipated in the Terms of Reference. However, unless we have expressly agreed otherwise in writing, no license is given for you to use Move Digital IP to develop any products or software that will be sold by you or anyone else.
- iii) Provided you meet your payment obligations for the Website Design, Consulting and Marketing Services, you are granted all Intellectual Property rights (including copyright) in the Content Materials provided as part of the Content Services.



# 7. Liability

- i) We will not be liable to you, or any third party, for any:
  - a) loss or damage to information or data from any cause,
  - b) breach of security;
  - b) loss of profit; and
  - d) incidental, indirect, special or consequential loss or damage.
- ii) In any event, the maximum aggregate liability of Move Digital to you arising out of any claim for loss and/or damages for any cause will under no circumstances exceed an amount equal to the total charges paid by you under the relevant Terms of Reference in the 12 month period immediately preceding the event giving rise to liability.
- iii) The limitations and exclusions of liability in this clause 7 shall apply however liability arises, whether in contract, tort (including negligence), breach of statutory duty or otherwise.
- iv) Sometimes we will not be able to fulfil our responsibilities through no fault of our own. Therefore, we are not responsible for any failure or delay to perform our obligations due to events beyond our reasonable control or failure by you to perform any of your responsibilities under this Agreement.
- v) You agree that we should not be exposed to your business and operational risks and so you agree:
  - a) That we will not be liable for the results you achieve from your use of the Services, including any loss of profits, costs or damages related to products or services that you sell, or are unable to sell: and
  - b) To indemnify us against any third party claims, damages, liabilities, costs and expenses (including legal costs on a client/own solicitor basis) arising out of the conduct of your business, including your use of the Services and the Website.



## 8. Payment

- i) Standard Payment Terms: You agree to pay the Charges for:
  - a) Website Design, Consulting and Marketing Services as specified and in the manner provider in the relevant terms of reference; and
  - b) All Hosting Services annually in advance from the Completion Date.
- ii) On Account Payment Terms: If you have applied to, and we have agreed that you may, pay the Charges for Services On Account, we will invoice you for the Charges annually in advance as specified in the Terms of Reference. You agree:
  - a) To pay the deposit specified in the Terms of Reference on receiving our written acceptance of your order as set out on the Order Form;
  - b) To pay each year in advance for at least the Minimum Term, the annual payment specified in the Terms of Reference, with the first such annual payment being payable on the Completion Date;
  - c) To pay the Charges by direct debit for anything other than hosting, hosting is required to be paid by credit card unless otherwise agreed in writing;
  - d) To pay the Early Termination Fee if the relevant Terms of Reference are terminated prior to the end of the Minimum Term:
    - i) By you other than as permitted in clause 12;
    - ii) or by us in accordance with clause 12.
  - e) The Early Termination Fee is a genuine estimate of the actual loss suffered by us in the event that the relevant Terms of Reference is terminated prior to the end of the Minimum Term.
- iii) All Charges are in Australian dollars and are inclusive of GST.
- iv) Unless otherwise specified above, you agree to pay all invoices within 7 days of the invoice date.
- v) If you do not pay the Charges on time we may, at our option do any or all of the following:
  - a) Suspend or restrict your use of the Services;



- b) Terminate the relevant Terms of Reference in accordance with clause 12;
- b) refer your account to our debt collection agency;
- d) Charge you collection costs; and/or
- e) Charge you default interest at the Default Rate on the amount outstanding until the actual date of actual payment of all amounts owing (including default interest).



#### 9. Credit References and Provision of Related Services

- i) You authorise us to check your credit status with any credit reference agency and/or credit referees you provide as we see fit from time to time and to pass on credit information about you to any credit reference agency at any time. If you are not satisfied with the information about you which we receive from any credit reference agency, you must deal directly with the credit reference agency to resolve this and we are not obliged to provide you with any assistance in this regard.
- ii) We may decline your application for the Services (and/or any request for Additional Services) or suspend the provision of the Services at our discretion.
- iii) We undertake to allow you to review and, if appropriate, to correct that information we have obtained about you.



#### 10. Confidential Information and Privacy

- i) Each party will keep all information about the Terms of Reference, the Services, the Website and other information that is confidential to the other party ("Confidential Information") confidential and will not disclose this information to a third party without the consent of the other party. Each party shall ensure that its employees, subcontractors and agents abide by these obligations of confidentiality.
- ii) Unless we agree otherwise in writing, we will each use any Confidential Information belonging to the other party only for the purposes of fulfilling our obligations to each other under the Terms of Reference and as permitted in these Terms.
- iii) Confidential Information does not include information clearly required to be disclosed by law; or is generally known and available without a party having breached its obligations under this clause 10; or is, or has been, independently and lawfully acquired or developed without the benefit or use of the other party's Confidential Information.
- iii) Each party will comply with all relevant privacy State and Federal legislation, regulations, codes and principles in force in Australia from time to time which relate to personal information whether or not that party is an organisation bound by the Privacy Act 1998 (Commonwealth).
- iv) You agree that any non disclosure agreements previously agreed in writing, verbally or implied by us or you are now null and void and the terms of this agreement take precedence.



# 11. Suspension of Services

- i) If you do not meet all of your responsibilities under this Agreement, we may suspend the provision of Services to you without prior notice.
- ii) We may also suspend or disconnect you from our network if a Carrier supplying services to us suspends or interrupts its service to us and that suspension or interruption affects our ability to provide the Services to you.
- iii) We may also suspend or restrict a service in an emergency or when ever we, any Carrier, or any other appropriate person considers that is necessary or reasonable to protect persons, systems or other property.
- iv) Unless we otherwise agree, the Charges will continue to apply where we have suspended the Services.



#### 12. Termination

- i) Either of us may terminate a Terms of Reference (including the Hosting Services) by providing written notice to the other party if the other party has either:
  - a) been placed in receivership or liquidation or entered into a composition with its creditors or become insolvent or bankrupt; or
  - b) breached a term of the Terms of Reference, these Terms and failed to remedy such breach after being given written notice allowing at least 30 days to remedy the breach.
- iii) If you have agreed to a Minimum Term in a Terms of Reference, you may not terminate that Terms of Reference (other than as specified in clause 12.i) until that Minimum Term is completed. You may otherwise terminate a Terms of Reference by providing us with one month's written notice at any time.
- ii) We may terminate this Agreement on the occurrence of any of the following events:
  - a) if you have not paid any charges within 14 days of the due date for payment, with the exception of any amounts that are the subject of a genuine dispute and which you have previously notified us in writing as being in dispute; or
  - b) if in our reasonable opinion, you are using the Services for any unlawful abusive, or fraudulent purpose; or
  - c) if you fail to comply with a legal requirement of any of our Carriers concerning your use of the Services.
  - d) if you commit a material breach of this Agreement or any other Agreement between us, when the breach is not reasonably capable of being remedied.
- iv) Upon termination:
  - a) any amounts owing by you to us under the Terms of Reference and these Terms must be paid immediately (including, without limitation, any applicable Early Termination Fee); and
  - b) subject to clause 12.v, we may be regarded as discharged from any further obligations under the Terms of Reference.



v) Termination or cancellation of a Terms of Reference shall not relieve either party from any right, liability, or claim that has accrued on or before the date of termination or cancellation. The provisions of clauses 6, 7, 8, 10, 12 and 13 of these Terms will survive termination or cancellation of a Terms of Reference.



# 13. Marketing

- i) You agree that we may:
  - a) include a reference on the bottom of the homepage (or equivalent) of the Website, crediting the design, development and hosting of the Website to Move Digital and/or any of our approved suppliers;
  - b) list you on our marketing materials, including on our website; and
  - c) from time to time, we may send you e-mails with articles and information about our organisation and products and services that we think may be of interest to you. You may elect not to receive such e-mails at any time by clicking the 'unsubscribe' link at the bottom of those e-mails or by contacting Customer Services.



# 14. Your Information

- i) You agree that for the purposes and performance of our obligations under the Terms of Reference, we may collect information about you. This information may be collected from you and from others.
- ii) We will give you access to and, at your request, we will correct any information we hold about you.
- iii) With the exception of any Confidential Information, you agree to allow us to use the information we hold about you and may exchange this information with our contractors, agents, representatives, Carriers, and with credit reporting and debt collection agencies.



#### 15. Variation of Terms

We may amend or replace these Terms from time to time. The amended or replacement Terms ("Amended Terms") will then apply to the Services. We will tell you about this by posting the Amended Terms on our website and by either notifying you by e-mail of the Amended Terms or bringing them to your attention the next time you logon to the administration section of your Website (if any). If you are in any doubt as to the current terms of trade that apply to the Services please visit our website www.movedigital.com.au/terms or contact Customer Services. Please ask Customer Services at any time for a free copy of our current Terms.



#### 16. Dispute Resolution Clause

- i) Each of the parties shall use their reasonable endeavours to co-operatively resolve a dispute.
- ii) If a dispute arises, the dispute shall be referred to the parties' nominated dispute resolution personnel for resolution. If the dispute is not resolved by the parties' nominated dispute resolution personnel within 10 days of such referral, either party shall refer the dispute for mediation.
- iii) The mediation must be conducted in accordance with the Alternative Dispute Resolution Centre (ACDC) Mediation Guidelines and the provisions of this clause as follows:
  - a) Mediations are to be conducted in private.
  - b) The parties must notify each other no later than 48 hours prior to mediation of the names of their Representatives who will attend the mediation.
  - c) Nothing in this clause is intended to suggest that the parties are able to refuse the other party's chosen Representatives or to limit other Representatives of the parties attending during the mediation.
  - d) The terms of any mediation, settlement agreements and any information relating to the existence, conduct, status or outcomes of the mediation is deemed to be Confidential Information of each party and may only be published or announced with the consent of all parties and in terms agreed by the parties.
  - e) The mediation will terminate in accordance with the ACDC Mediation Guidelines.
  - f) The parties will bear their own costs of the mediation including the costs of any Representatives and will each bear half the costs of the mediator.
  - g) Any agreement resulting from mediation will bind the parties on its terms.
- iv) With the exception of urgent interlocutory relief in respect of use of confidential information or intellectual property in breach of this Agreement, neither party shall commence arbitration or legal proceedings other than for urgent interim orders unless the parties have undertaken the processes set out above.



# 17. Miscellaneous

- i) If at any time any provision of this Agreement is or becomes illegal or unenforceable, neither the legal validity nor enforceability of the remaining provisions shall in any way be affected or impaired.
- ii) If any of your address details change, you agree to promptly provide us with your new address and contact details. We will send you notices and other communications to the last known address, fax number or email address you have given to us.
- iii) You may not assign any rights or obligations under this Agreement without our prior written consent. We may assign any rights under this Agreement without obtaining your prior approval. We may also sub-contract any of our obligations under this Agreement, but in so doing, will not be relieved of any liability to you under this Agreement.
- iv) This Agreement shall be governed by the law of Queensland, Australia and the parties submit to the non-exclusive jurisdiction of its courts.



# 18. Browser Support Policy

We try to ensure our websites work flawlessly on all modern and standards compliant browsers.

Supported browsers can change at any time and can be found at

https://www.eyedea.com.au/supportedbrowsers

We test each release of the Move Digital CMS software against these browsers, and these browsers are officially supported (in the sense that we consider rendering issues in these browsers to be serious bugs)

Since we follow a standards-based approach to developing websites (with specific browser-specific code to deal with flaws in particular browsers isolated from other browsers), our websites should work with other less widely used browsers provided they are reasonably up to date, eg:

- \* Opera
- \* Konqueror
- \* Screen readers and search engines
- \* Mobile phone/PDA browsers

However we cannot guarantee that where these browser deviate from web-standards that we will work around all of their flaws and bugs.

However unfortunately due to the continually changing nature of the internet, without limiting the features available to the majority of web users Move Digital cannot support browsers that are no longer supported by their manufacturers: in particular this includes:

- \* Internet Explorer 5.2 on Apple computers (Microsoft ceased development of IE for Mac in 2000 and stopped offering it for download in 2006 and recommends use of Safari)
- \* Internet Explorer 6 on Windows (Microsoft has now pushed out the update to Internet Explorer 7 to all computers including pirated copies of windows)
- \* Netscape 6 or below
- \* Opera 8 or below

Note that we also do not support development beta releases of browsers- eg Internet Explorer 10 Beta or release candidates, since these may contain bugs that we have no way of fixing or working around.

In general for proper use of our websites functionality such as the shopping cart or login you will need cookies enabled, and some interactive functionality will require javascript and flash as well. These should be the default settings of your browser.



# Browsers you should use to administer your site

Because the administration system for your website is only used by the site administrator, it is not necessary for it to support every browser still commonly used on the internet. This allows us to use advanced Javascript and other modern web-development techniques that aren't available in old browsers, making the backend interface easier to use.

In the backend of our websites we support the following browsers:

- \* Firefox 3+ (recommended)
- \* Internet Explorer 8+

Other browsers such as Safari may work, however we cannot guarantee that all functionality will work. As Firefox is free and available for all major platforms we recommend it.

Some advanced functionality may require extra software:

- \* A spreadsheet reader (either OpenOffice or Microsoft Excel, or any other application able to open Excel spreadsheets)
- \* A PDF viewer such as Adobe Acrobat Reader
- \* The Adobe Flash plugin